

APPENDIX A

Section 18 of 21 LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We intend for the premises to have a small bar operation from 4pm-10pm on Thursdays and Fridays, but also to be offered for evening event space. We only intend to allow this until 10pm at the very latest. We are a member's only space so all of the people within the building will be over 18. We will also have a maximum of 200 members who we will know personally so don't for see any chance of public nuisance or crime. All of our members will enter using an electronic fob so we can track all entries, preventing crime, and any of their guests will have to sign in through reception. There is only one designated entrance, which will also be covered by CCTV. Our operations manager will be the designated premises supervisor and will be onsite Monday to Friday. She is responsible for the overall running of The Projects and will therefore be accountable for all training.

b) The prevention of crime and disorder

Well trained staff by Operations Manager and DPS, Beth Lewis

CCTV covering entrance and exits

Very small membership not open to the public

Members enter using an electronic fob so can be tracked

Signage to Challenge 30, in addition to checking each member's passport/driving licence when they join the space

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Staff trained not to serve intoxicated or aggressive members

Security on call

c) Public safety

Well trained staff to adhere to environmental health regulations by Operations Manager and DPS, Beth Lewis

Internal and external lighting to promote public safety.

There will be no underage people allowed in the building, but as a dual safety measure, training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information.

The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

d) The prevention of public nuisance

The bar area will be minimal and only open to members and registered event holders- therefore risk of public nuisance is very small.

We will have the following noise reduction measures:

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out only within normal office hours to prevent nuisance and disturbance. This street is primarily commercial so will not affect residents.

Staff will arrive after 8am and leave by 10.30pm at all instances

Members will be asked not to stand around loudly talking in the street outside the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by members will be provided in the local vicinity.

e) The protection of children from harm

The building will be for members only (with the exception of registered event holders) , all of whom will be over 18.

We will have a challenge 30 "Challenge 30" sign that encourages anyone who is over 18 but looks under 30 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.

Well trained staff about requirement for persons' identification, age establishment etc. All the details provided in Training Record Book.

Service Refusal Log Book will be kept upon the premises all the time.